

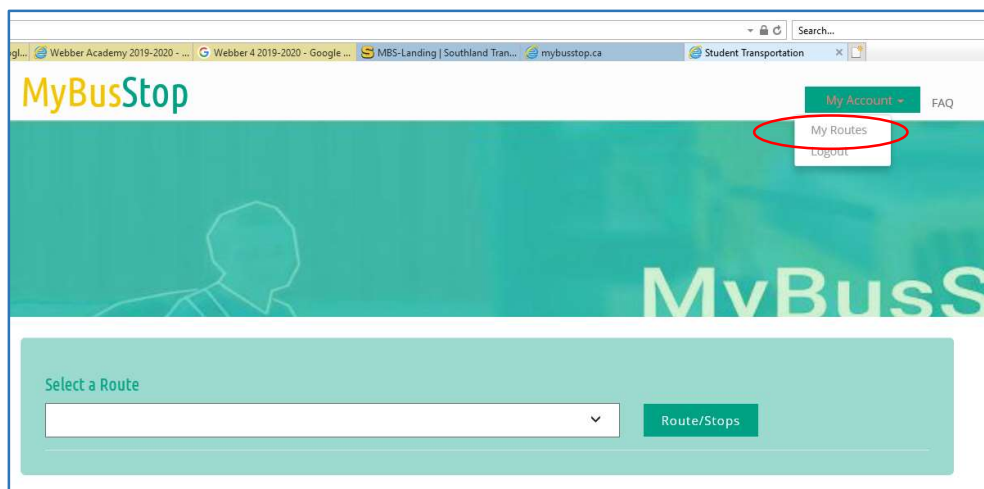
[How to Set Up Your MyBusStop Account](#)

1. Visit www.mybusstop.ca
2. For First Time Users - please register. You will need the 2024-25 school code, as provided by your child's school, to complete this process.



3. For those already Registered, you will need the 2024-25 school code, as provided by your child's school, to reselect your routes for this school year.
4. To select your route:

- i. Under "My Account", select "My Routes"



- ii.
 - a. Enter your 2024-25 School Code, select "Search"
 - b. Highlight the relevant route and move it to the "My Routes" column. This will need to be completed for all components of the bus route, such as AM, PM and Fri PM.

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- c. Select “Go Back to Portal” once all of your chosen routes have been moved to the “My Routes” column.

The screenshot shows a web interface for setting up a MyBusStop account. At the top, there is a section titled "Enter School Code: *" with a text input field containing "YE95S54DKA" and a "Search" button. Below this, there are two columns of route selection. The left column, titled "School Routes", lists several routes: "Webber 1 AM", "Webber 1 PM" (highlighted in yellow), "Webber 2 AM", "Webber 2 PM", "Webber 3 AM", and "Webber 3 PM". The right column, titled "My Routes", lists "Webber 1 AM" and "Webber 1 PM". A red circle highlights the right-pointing arrow between the two columns. At the bottom, there is a green button labeled "Go Back to Portal".

- iii. To view your route:
 - a. Select the relevant portion of the run (AM/PM/Fri PM) from the drop-down menu.
 - b. Select “Route/Stops” to see all the stops on your run.
 - c. Select “Maps” if you wish to view the bus’s progress in real time (which is updated every minute).

The screenshot shows the MyBusStop account setup interface. At the top, there is a section titled "Select a Route" with a dropdown menu showing "Webber 1 AM" and a "Route/Stops" button. Below this, there are two tabs: "Map" and "Route/Stops". The "Route/Stops" tab is selected, showing a table of stops. The table has columns for "ID", "TIME", "ADDRESS", and "ACTTIME". The stops are listed as follows:

ID	TIME	ADDRESS	ACTTIME
0	06:45	WB SOMERSET DR SW AFTER SOMERCREST GARDENS @ CTS#4743	<input type="radio"/> My Stop
0	06:48	NB JAMES MCKEVITT RD SW AFTER SHAWNESSY BLVD @ CT #9215	<input type="radio"/> My Stop
0	06:51	SB EVERGREEN MEWS @ EVERGREEN LANE SW (SOUTH ARM) @Greenspace	<input type="radio"/> My Stop
0	06:58	WB EVERCREEK BLUFFS WAY SW @ GREENSPACE (PATHWAY)	<input type="radio"/> My Stop
0	07:10	NB PALLISER DR AFTER PUMP HILL GATE SW @CTS #4667	<input type="radio"/> My Stop
0	07:20	EB CHEROVAN DR SW AFTER/JUST PAST THE ALLEYWAY @ HOUSE #63	<input type="radio"/> My Stop
0	07:28	EB BEL AIRE DR @ BELVEDERE RD SW (INFRONT OF HOUSE 1247)	<input type="radio"/> My Stop
0	07:55	WEBBER ACADEMY	<input type="radio"/> My Stop

On the left side, there is a "Route Status" section with a "BUS#" field, "Est Delay by GPS", "Dispatch Comments No School", and "Carrier's Announcement". At the bottom left, there is a black button with the text "00:59".

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5. Set up your MyBusStop account on your phone from Google Play or Apple App Store to access MyBusStop on your smart device.

Although we do our best to ensure MBS is functioning smoothly and accurately, there are occasional technical glitches. Should you have any questions or concerns, or spot a problem, please email admin@mybusstop.ca or complete the Troubleshoot Form at <http://www.southland.ca/mbs-landing/>.